Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BISHOP AGNISWAMY COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr S. Jasmine Sheila Burney**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04651200546**
Mobile no.	**9943350117**
Registered Email	**baceducationmuttom@gmail.com**
Alternate Email	**baceducationmuttom@yahoo.co.in**
Address	**Muttom, Kanyakumari District**
City/Town	**Nagercoil**
State/UT	**Tamil Nadu**
Pincode	**629202**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr.P.Vel Murugan**
Phone no/Alternate Phone no.	**04651200579**
Mobile no.	**9894916237**
Registered Email	**iqacbace@gmail.com**
Alternate Email	**velmpngl@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://baceducation.org/img/iqac/2018-2019.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://baceducation.org/iqac.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.72**	**2013**	**05-Jan-2013**	**20-Jan-2018**

6. Date of Establishment of IQAC	**08-Sep-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State Level Webinar on Skills of Online Teaching	**18-Jun-2020** **2**	**200**
International Seminar on Revamping the Pandemic	**20-Jun-2020** **2**	**200**

Effects of Covid 19		
Bridge Course	01-Aug-2019 6	100
Innovative School Visit	17-Oct-2019 6	100
Citizenship Training Camp	14-Oct-2019 6	100
Field Immersion Visit	18-Nov-2019 2	8
Field Trip	12-Nov-2019 6	100
Scientific Teaching	21-Feb-2020 6	100
Placement Training	10-Apr-2020 2	200
Research Colloquium	04-Apr-2020 2	8
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

Research Colloquium and Training
Research Seminars and Participations
Educational Tour and Field Trips
Club activities and Citizenship Training
Field Immersion Visits and Innovative School Visits

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Bridge Course for the Freshers	Develop Communication Skills
Demonstration and Block Teaching	Develop Teaching Skills
Club and Associations, Fine Arts Day	Leadership Quality and Awareness
Field Immersion and Innovative School Visit	Innovation on quality Teaching and Learning
Participation in Seminar and Training	Research and Leadership in Teaching and Learning
Career Guidance and Placement Training	Career Awareness and Placement Awareness
National Festival Celebrations	National Integrations and Democratic Awareness
Research Colloquium and Seminar Participation	Quality Research in the field of Education
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, Bishop Agiswamy College of Education	08-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	05-Jan-2013

16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College follows biometric attendance system for staff and students. Students' information system is managed by the administrators and the parents or guardians will be intimated after the first hour and it will be maintained by the teaching faculty. Even the exam committee of the college plans proper evaluation procedure to screen out the students internally and it's also intimated to their parents and proper evaluation will be done at the staff meeting as well as PTA meeting with the regular interval of the academic year. Students' achievement is analysed after each internal test and University examination by the examination committee and it is sent to all staff members as soft copy and also presented in staff meeting for valuable suggestions.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bishop Agniswamy college of Education is affiliated to Tamil Nadu Teacher's Education University and adheres to the curriculum prescribed by the University in an efficient way. In the beginning of the academic year, Principal along with the faculty members finalizes the Academic Calendar in alignment with the University calendar. Subjects are allocated to faculties based on their subject expertise and interests well in advance. Time Table for every academic year is prepared by the Time Table Committee in consultation with the Principal with even load distribution. The University provides the syllabus with evaluation schemes and objectives for every course. Action plan and assignment for each course are prepared by the respective subject in charge before start of the new academic year. Amidst of the academic year, college gets the feedback of the students at the end and middle of the academic year. Their feedback and grievances will be compared with the objectives of the curriculum that were well-planned in the academic meeting and IQAC meeting at the beginning of the year. Based on the gap between expected outcome and the achievement the important aspects which need changes and modification or elimination are listed at the end of academic year as well as middle of the year based on the evaluation and students' council meeting. The new suggestions and innovations based on the interest of the students will be added frequently. The progress of the students is maintained through regular tests, presentations and exams. The

result analysis is done after every examination and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments/tasks to the brighter students. The college also focuses on TET coaching classes to the students and the alumni.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	89
MEd	Education	2

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The interaction between the staff of the related course and students in front of the principal and curricular planning committee is arranged. The syllabus of the course will be explained to students with all curricular, co-curricular and extracurricular aspects. The best practices will be listed by the staff and the students and its evaluation will be carried out at the end of the academic year. Based on the evaluation on curriculum as well as teaching and learning, the elements to be strengthened, changed, modified and eliminated will be listed. The feedback from the teachers on internship is the key factor in evaluation of the curriculum. The subject wise feedback will be analyzed and the feedback to strength and difficulties of the student teacher will be noted. Based on the discussion with the students they will be motivated in teaching learning. The feedback from the Alumni and Parents is also a key factor in evaluation of the curriculum. The feedback from the Alumni and Parents will be analyzed through their eminent feedback at the time of alumni and PTA meeting. The strength and difficulties of the students in the academic year will be noted. Based on the discussion the proposal of new activities will be appreciated for the new changes the need and facilities required will be also analyzed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	150	96
MEd	Education	50	25	3
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	96	3	15	5	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	8	0	0	0	0
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nill	Nil
2020	Nil	Nill	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	109	Year	28/09/2021	12/10/2021
MEd	109	Year	28/09/2021	12/10/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the continuous internal evaluation (CIE) norms prescribed by the affiliating university (Tamil Nadu Teachers Education University), being a self financed college of education. The college conducts continuous internal evaluation (CIE) periodically for the theoretical aspects of pedagogical and educational subjects. Accordingly every B.Ed student has to take written test, assignments and seminars. In the case of practical aspects of B.Ed curriculum, the teacher educators are continuously assessing the students' performance from the beginning till the end of the academic year by using the available structured evaluation proforma. The students are informed in the beginning of the academic year on the modes of continuous internal evaluation (CIE) and the schedule of continuous internal evaluation (CIE) in the academic calendar. The performance of students in continuous internal evaluation (CIE) is analyzed by the coordinator of the examination committee. The internal evaluation are conducted frequently and the results of those evaluation are published immediately. After every segment of the internal evaluation the feedback are given to students. Here, The performance of the students in continuous internal evaluation (CIE) is monitored by the Principal and the necessary feedback is

given to the concerned faculty members. The Principal conducts review meetings to give necessary feedback for the improvement of students' performance through remedial teaching. In order to attain the clarity transparency in evaluation is maintained in every element of evaluation. The feedback of staff members are taken account in the staff meeting and analysis on the evaluation are conducted. Immediately after the analysis PTA meetings are arranged and the feedback of the evaluation are presented to the parents personally. Based on the evaluation, the remedial teaching for the students will be provided for better teaching and learning. Especially this year we conducted model and university exam in online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college follows the academic calendar prescribed by Tamil Nadu Teachers Education University. As per the guidelines of the university, the college conducts Continuous Internal Examination. The college ensures strict adherence of the time frame for Continuous Internal Evaluation (CIE) prescribed by the university. In the beginning of the academic year, academic calendar is published by the college which gives a time plan for Continuous Internal Evaluation (CIE) meant for students. This allows the teachers and the students to phase out their teaching and learning, and CIE. The pattern and the marks distribution of all the components is followed as per the university format is given in the academic calendar. The tests are conducted in phased out manner to avoid examination stress of students with too many tests at a time. Apart from the Continuous Internal Evaluation (CIE) the college conducts model examinations at the end of the academic year in line with the university year end examination pattern. These marks are the indicators to decide the course of nature for teaching weak students and also to enhance their academic performance on the whole. Following the college academic calendar, teaching faculties creates action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the academic meeting at the beginning. The timeline created allows the staff to complete the given syllabus on time and provide enough time for the students to prepare for the examinations patiently and practice for year-end examinations. At any cost, the academic calendar is strictly followed by the teachers in terms of completing the task of teaching and making the students to prepare for the year-end university examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://baceducation.org/gallery.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
109	BEd	Education	189	188	99.99
109	MEd	Education	8	8	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	0	0
International	Education	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	0

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
---	---	-----	Nill	0	---	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
--	--	--	2019	0	0	--
---	---	--	2020	0	0	--

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	1	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
--	---	0	0

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
--	--	--	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Eco Friendly Campus	Tamilnadu Ministry of Forest and Climate Change	Harmful Effects of Plastic	2	180

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
--	0	--	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
--	--	--	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
---	Nill	--	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	294601

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Info Library Software	Partially	13.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4849	715203	94	8870	4943	724073
Reference Books	1195	416087	9	0	1204	416087
e-Books	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Journals	1408	43233	53	11350	1461	54583
CD & Video	88	9395	2	0	90	9395
Others(specify)	206	0	2	0	208	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	27	10	0	0	0	0	100	0
Added	0	0	0	0	0	0	0	0	0
Total	31	27	10	0	0	0	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

650000	60866	650000	501381

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college management has created a standalone infrastructure for our college of education with all necessary provisions and facilities. The college is utilising the infrastructure for welfare of academic and social development activities meant for B.Ed pre service teachers and M.Ed Scholars and also resources were opened to other college students, staff as well as research scholars. Generally the management of the college has a policy of non-interference in the functioning and utilisation of infrastructure and instructional facilities. The college has its own facilities of canteen, play ground and vehicle parking area and also sharing the hostel from the sister concerned institutions. Further, the educational and human resources are self standard for the benefit of the college of education

https://baceducation.org/infrastructure.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarship	10	70000
Financial Support from Other Sources			
a) National	Post Matric Scholarship	29	174000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Courses	01/08/2019	99	---
Personal Counselling	16/10/2019	99	---
Soft skill development	21/01/2020	99	---
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career	0	0	0	0

Year					
	Counselling				
2019	TRB - TET Coaching	0	0	0	0
2019	Career Counselling	0	99	0	6
2020	TRB - TET Coaching	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
SFT Group of Instituti ons, Aranthagi	92	6	Abi Educational Trust	25	3

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SLET	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fie Arts Celebrations	Institutional	150
Sports Day Celebrations	Institutional	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	First	Nill	1	Nill	1090518B D029	Y. Hair Nisha
2020	First	Nill	1	Nill	1090519B D036	V. Helen Sherlin
2019	First	Nill	Nill	1	1090519B D051	Maria Philomin Jenova. J
2020	First	Nill	Nill	1	1090519B D001	Abi Aiswarya. A

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students elect their students council members by voting . Space for nomination and canvassing are given. Students council includes chairman, vice-chairman and the elected leaders of all the classes. Students council serves to maintain the tone of the college. They render good service and support with management and students. The expectation of the students council in conducting cultural programmes sports day celebration and national educational tour are entertained and accepted. Their Participation in IQAC, women's club, fine arts week, library week and also sports day are highly appreciated. Alongwith that their feedback about the college activities by right suggestions in the students council meeting to lead out and organise as well as to coordinate the college activities are highly appreciated.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meeting are held in every year and the meeting will be conducted on the second Saturday of May and also immediately after their graduation day. An invited lecture at the time of alumni meeting that scatter the professional ethics of the teacher and also share their sweet memories. Even though if they are interested they shall have their get together along with their batches as they wish. In this academic year alumni meeting was not conducted due to COVID – 19.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralises all academic and administrative matters by constituting various committees comprising teachers and student representatives with specific objectives to achieve the vision of the college. In decision-making process every member of the committees, clubs and associations are given complete freedom to express their views/opinions and those views/opinion at their staff meeting as well as students meeting are well taken for the improvement of the college functions in managing the curricular and co-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our institution strictly follows the curriculum prescribed by the affiliating university and prepares its annual plan, unit plan, system approach, programmed learning, module of schedule for the benefit of the students abiding to the norms of the university. Further, the institiution conducts various academic programmes such as seminars, conferences, workshops to deliberate on strengthening and enriching curriculum to ensure quality in curriculum.
Teaching and Learning	With the support of the Secretary, Principal and staff members in the teaching learning process is very effective to meet the needs of the students' learning. In curriculum transaction, teachers were encouraged to adopt innovative teaching methods to break down the monotonous in teaching and learning process by traditional methods of teaching. As soon as teaching each unit of a specific subject, certain tasks and assignments ad also seminars are assigned to students not only to develop better understanding but also to develop creativity in students. As the college had to close physically due to the covid-19 pandemic from 17 March 2020, online classes were conducted adopting various online techniques and strategies and revision was also done online to help the students.
Examination and Evaluation	We have the examination committee to plan the examination for the whole

	year. Unit tests, revision and model exams are carried out according to the schedule of the master plan of the year. Besides unit tests, monthly tests are carried out by the individual staff. Students are given immediate feedback based on their valued papers and registers are maintained to rate the achievement of the students. We collect feedback from our students related to curricular aspects, teaching learning process and overall evaluation of the college activities. The evaluation techniques were used not only to enhance quality of examination system but also to ease out examination stress of students and make examination as an enjoyable one through their consecutive tests, assignments, seminars, group discussions, etc. As the scheduled date for our exam were in the time of lock-down period for pandemic it was conducted by online for the benefit of the students.
Research and Development	We promote innovative researches for encouraging the learner to take up new researches which are very useful to the society. Teachers were encouraged to write quality thematic/research articles and publish them in reputed journals not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education. Registration fee for attending conferences/seminars and presenting papers has been paid / reimbursed by the management. Apart from these, our students and members of the faculty are encouraged and provided facilities to present their research papers and to publish their own research articles in leading journals. They are also permitted to attend national and international seminars, workshops and conferences. We have the ISSN registered biannual journal "Light House Journal of Educational Research" for enriching quality in research. Our M.Ed scholars are encouraged and they are publishing their research work at our own registered research journal.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is equipped with adequate number of books and journals to run the B.Ed and M.Ed programme. Every year, we purchase new books and journals for our library to enriching

	the knowledge of our students and updated teaching by the teachers. We add more number of instructional equipments and maintain the physical infrastructure. Internet connection is also provided to the readers to make use of the e-resources such as e-books, ejournals, etc to encourage the teachers and students explore maximum benefits out of the facilities available in the library. Our student teachers and M.Ed scholars were encouraged to make use of the ICT facilities available in the college to develop the skills in application of ICT tools and mobile apps in teaching and learning.
Human Resource Management	Our institution is a minority self financed institution run on nonprofitable basis and it provides human support for the development and achievement of the institution. The needs are planned and carried out by the team work of both teaching and nonteaching staff. Human resources from neighbouring colleges are being utilised to support the implementation of the quality of the college. The school headmasters and head of the college of education are consulted regarding field immersio visit, innovative shool visit, intensive teaching, observation schedule, demonstration and university practical examinations.
Admission of Students	With regard to admission of B.Ed students and M.Ed Scholars, the college management had evolved a policy of admission in the line of Tamil Nadu government B.Ed admission guidelines for the academic year 2019-20. Accordingly the college admission had been done with proper constitution of student's admission committee and selection committee with a view to giving preference for the applicants who had fulfilled the minimum requirements to get admission into B.Ed and M.Ed programmes towards teaching profession. Thus, the admission policy of the college helps for the quality improvement of education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college administration has been brought under the purview of total e-

	governance. The annual plan and development of the academic year 2019 - 2020 had been discussed and digitalised for the implementation with a scope for modifications according to the demands of the institution.
Administration	The e-governance had been implemented in case of staff circulars, students attendance, curriculum transaction, official communications to teachers, students, alumni and other agencies such as NAAC, NCTE, UCG, TNTEU (affiliating university) apart from the procedure of giving email, Whatsapp group had been created exclusively for college staff, B.Ed, M.Ed and alumni for quick communication and sharing of necessary information
Finance and Accounts	The college accountant maintains the account of income and expenditure and the details of the finance and accounts is maintained electronically and sent for periodical auditing.
Student Admission and Support	The process of admission of students in the college, infrastructure and instructional facilities, academic year plan, e-learning resources, advertisement of employment opportunities for students, details of various committees to deal with students' affair had been made digitally available to the students.
Examination	The process of internal continuous evaluation in our institution is involved with proper communicating the schedule of internal continuous evaluation, examination committee, receiving and printing of question papers, maintenance of continuous internal evaluation marks and transferring the internal marks to the affiliating university for further process had been done electronically. The analysis of the performance of students in various tests / examinations had been done by the examination committee and communicated to teachers concerned for further action with a view to take more efforts to improve the performance of students in future.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

Year		workshop attended for which financial support provided	professional body for which membership fee is provided	
2019	Dr. P. Vel Murugan	International Workshop on Writing and Publishing Research Articles in UGC Care Jourals	Sree Ayyappa College for Women Voice of Teachers, Nagercoil	500
2020	Dr. P. Vel Murugan	International Conference on Innovative Trends in Technology and Educational Research	Sree Ayyappa College for Women	500
2020	Dr. L. Xavier Prince	International Conference on Innovative Trends in Technology and Educational Research	Sree Ayyappa College for Women	500
2020	Dr. S. Jasmine Sheila Burney	International Conference on Innovative Trends in Technology and Educational Research	Sree Ayyappa College for Women	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nill	Nill	Nill	Nill
2020	Nil	Nil	Nill	Nill	Nill	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development	1	02/12/2019	08/12/2019	7

Programme				
[View File](#) [View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	**24**	**4**	**4**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical allowance, increment, bonus and gratuity	**Medical allowance, increment, bonus and gratuity**	**Fee concession for poor students**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Once in a year external financial audit is done and it is carried out by Arockiasamy and Raj Chartered Accountants, Madurai. Once in a year Internal financial audit is done and it is carried out by Secretary, Bishop Agniswamy College of Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	**0**	**Nil**
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**Arockiasamy and Raj Chartered Accountants, Madurai**	**Yes**	**Secretary, Bishop Agniswamy College of Education**
Administrative	**Yes**	**Arockiasamy and Raj Chartered Accountants, Madurai**	**Yes**	**Secretary, Bishop Agniswamy College of Education**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our college is meticulous in conducting PTA meetings under the leadership of our Secretary, Principal and also with an effective guidance of our PTA president. We arrange parent teacher association meetings thrice in the year. The parents discuss the growth and development of the college in relation to

the education of their children. They propose some action plans for the development of the college to be implemented in future. The first Parent Teachers Association meeting was conducted on 30th September 2019. Mrs. Praba was elected as the Vice-President, followed by other executive members. The second meeting was held on 24.01.2020. The parents gave many suggestions to bring about discipline, achievement and campus face lifting. The third meeting was held on 15.02.2020. The half yearly examination mark sheets were distributed to the parents and they met the concern staff to clarify their doubts. These meetings help us to improve ourselves and evaluate the student's performance.

6.5.3 – Development programmes for support staff (at least three)

Our institution organize staff orientation programme and encourage our staff to attend seminars, conferences, symposiums, workshops, refresher courses, orientation programmes and also permits them to do projects and book publications. Apart from these, management arranges the get together lunch, staff picnic to staff and making our institution as the homily environment at the end of academic year.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff were encouraged to publish research articles in UGC Care journals and do minor projects 2. Encouraging students of the institution towards the eco-friendly campus by planting more tress. 3. Getting approval of Research Centre and approval of research journal in UGC Care approval.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Bridge Course	01/08/2019	01/08/2019	06/08/2019	100
2019	Citizenship Training Camp	14/10/2019	14/10/2019	19/10/2019	100
2019	Innovative School Visit	17/10/2019	17/10/2019	18/10/2019	100
2019	Field Immersion Visit	18/11/2019	18/11/2019	22/11/2019	8
2019	Field Trip	22/11/2019	22/11/2019	22/11/2019	100
2020	Scientific Teaching	21/02/2020	21/02/2020	21/02/2020	100
2020	Placement Training	10/04/2020	10/04/2020	10/04/2020	200
2020	Research Colloquium	04/04/2020	04/04/2020	04/04/2020	8

2020	State Level Webinar on Skills of Online Teaching	18/06/2020	18/06/2020	18/06/2020	200
2020	International Seminar on Revamping the Pandemic Effects of Covid 19	20/06/2020	20/06/2020	20/06/2020	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	Nil	Nil	Nill
2020	Nill	Nill	Nill	Nill	Nil	Nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fresher's Day	01/10/2019	01/10/2019	200

Citizenship Training Camp	14/10/2019	19/10/2019	100
Sports Day	21/11/2019	21/11/2019	200
Educational Tour	24/01/2020	02/02/2020	80
Campus Cleaning	06/11/2019	06/11/2019	100
Visit to Mentally Challenged School	16/11/2019	16/11/2019	100
Eco-friendly Campus	16/11/2019	16/11/2019	100
Independence Day	14/08/2019	14/08/2019	200
Onam Festival	10/09/2019	10/09/2019	100
Children's Day	14/11/2019	14/11/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Social Service Club members and our student teachers did campus cleaning on 06.11.2019. 2. Eco Club arranged an awareness meeting on Harmful Effects of Plastic usage on 16.11.2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The institution conducts fine arts and sports day meet to promote student teachers enriched in their extracurricular development apart from the teaching and learning. 2. One week citizenship training camp is conducted for their skill development in folk, drama, dances of Tamil culture. 3. Social Service Club initiates the campus cleaning along with the eco club in planting trees and clean eco friendly campus. 4. Celebration of national festivals as well as sharing the enjoyments of special children by having a lunch with the mentally retarded school.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://baceducation.org/home.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Bishop Agniswamy College of Education strives to produce committed and enlightened service-oriented agents to educate downtrodden, the poor and the marginalized. With this vision Colleges helps ten students with scholarships. The book bank facility helps the students to use the books till the end of the course. The students pay their fee with installments of their own way by considering the situation of poor students in each and every plan and action. In admissions, the College gives preferences to the poor rural students. In campus interviews, we recommend the qualified poor students to the institutions, keeping the view of the job requirements we train our student teachers with skill development programme which we conduct throughout the year. The college provides opportunity for sharing of inter-cultural, inter-religious and inter-faith values by conducting fine arts events, sports events and also arranging all India educational tour. Eve we encourage the students participation in seminars with paper presentations and article publications and also all the extracurricular events continuously amidst of the academic year

made them to secure series of securing medals and awards in the sports and cultural events conducted by the affiliating university. So there is always a high demand for admission to the college comparatively. There is also high demand for the college products in the schools for placement in our district and other states of India.

Provide the weblink of the institution
https://baceducation.org/home.html

8.Future Plans of Actions for Next Academic Year

1. Plan for obtaining 2f status after getting permanent affiliation 2. Plan for making the institution as Research Centre for Excellence 3. Plan to digitalise all the books and learning resources in the library 4. Plan for introducing Integrated B.Ed. and Post graduate course M.Ed 5. Plan for seeking research centre to guide Researches through the college 6. Plan for getting permanent affiliation to the college from the affiliating university 7. Plan for getting financial assistance to conduct seminars, conference, workshops, etc. 8. Plan to bring out an educational journal of the college into a UGC Care approved one. 9. Plan to complete the create adequate infrastructure for the proposed new programmes. 10. Plan to bring out an online educational journal of the college into a UGC Care approved one. 11. Plan to augment a greater number of books and journals and e-resources in the college library 12. Plan for organising series of student enrichment programme with the focus on future teachers